

**SME is committed to a drug-free  
and diverse workforce.**



**Employment Application**

**APPLICANT INFORMATION**

Last Name		First	M.I.	Date
Position Applied For		Date Available	Desired Salary	
Street Address			Apartment/Unit #	
City		State	ZIP	
Phone # ( )		Email Address		
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	A felony conviction does not automatically disqualify candidates from employment.	
Have you ever worked for this organization?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	
Do you know and/or are you related to an employee of this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain	

**EDUCATION**

High School		Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Degree		
College		Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Degree		

**REFERENCES: PLEASE LIST THREE PROFESSIONAL REFERENCES**

1. Full Name		Relationship
Company		Phone ( )
Address		
2. Full Name		Relationship
Company		Phone ( )
Address		
3. Full Name		Relationship
Company		Phone ( )
Address		

**CURRENT/PREVIOUS EMPLOYMENT (PLEASE LIST MOST RECENT FIRST)**

1.Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
From	To	Reason for Leaving	

May we contact your current supervisor for a reference? YES  NO

2.Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
From	To	Reason for Leaving	

3.Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
From	To	Reason for Leaving	

**SKILLS/ABILITIES**

Please list tools, systems, and software with which you have experience and your level of expertise:  
\_\_\_\_\_  
\_\_\_\_\_

**DISCLAIMER AND SIGNATURE- PLEASE READ CAREFULLY**

I hereby authorize Specialized Mobile Exhibits to thoroughly investigate my background, references, employment records and other matters including criminal records and credit reports related to my suitability for employment. I authorize all persons, schools, current and past employers contacted by Specialized Mobile Exhibits to provide any relevant information and release them from any and all claims for providing such information. I also understand a conditional offer of employment may be based on results of a later medical examination, if applicable for the position.

I understand that Specialized Mobile Exhibits will conduct a criminal background check upon a conditional offer of employment. The existence of a criminal record will not automatically disqualify the candidate from employment.

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that false or misleading information given in my application or interview(s) shall be grounds for rejection or immediate dismissal. I understand that I am responsible for providing all required documentation verifying my identity and eligibility for employment as required by law.

I understand that if hired, the employment will be "at will". Either I or Specialized Mobile Exhibits may end the employment relationship at any time, for any reason, or for no reason with no previous notice. I understand that receipt of this application does not imply employment and that nothing in this application or conveyed in an interview is intended to create an employment contract. If hired, I understand that I will have to go through an orientation period to determine if I am suited for the position.

Signature	Date
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